

Call to Order The remote meeting, which was held via Zoom, was called to order by Chairman Anne Ochs at 6:30 PM. The following trustees also accessed the remote meeting: Joseph Lawrence, Toni Bell, Lisa Durgin, Ken Clouston, Linda Bricker, and Dave Foreman.

Others participating in the meeting include: Dr. Alex Ayers, Superintendent; Mr. Kirby Eisenhauer, Deputy Superintendent; Mr. Dennis Holmes, Associate Superintendent for Instructional Support; Dr. Larry Reznicek, Human Resources Manager; Mr. Frank Stevens, Attorney; Mr. Brian Knox, Director of Technology, Shelly Haney, Finance Manager, and Meldene Goehring, Secretary to the Board.

Also accessing the meeting: Sean Mathes, Michelle Bau, and Jonathan Gallardo

Additions or Changes to the Agenda There were no changes to the agenda.

Budget Amendment Hearing Chairman Ochs recessed the regular board meeting at 6:31 PM to hold a budget amendment hearing. The budget amendment was reviewed by Mrs. Haney. There being no public input, the budget amendment hearing adjourned, and Chairman Ochs reconvened the regular meeting at 6:39 PM.

Budget Amendment Resolution Mr. Foreman made a motion to approve the following budget amendment. Mrs. Bell seconded the motion and the motion carried unanimously.

WHEREAS Campbell County School District Number One is a nonprofit political subdivision of the State of Wyoming formed to provide public education in grades K-12 for persons residing within its boundaries;

WHEREAS the Board of Trustees wishes to reduce the Building Special Revenue Fund 21 in the amount of \$4,866.93 to bring the budget in line with the adjusted fund balances;

WHEREAS the Board of Trustees wishes to increase the General Fund 01 in the amount of \$3,000,000 for potential operating transfers to the Depreciation Fund 31 and Insurance Fund 60 not to exceed \$9,000,000 to fund Capital Equipment Replacement, Aquatic Center & Kid Clinic Replacement, Security Projects, and Employee Insurance;

WHEREAS the Board of Trustees wishes to increase the Depreciation Fund 31 in the amount of \$9,000,000 for a potential operating transfer from the General Fund 01 for projects such as Capital Equipment Replacement, Aquatic Center & Kid Clinic Replacement, and Security Projects;

WHEREAS the Board of Trustees wishes to increase the Insurance Fund 60 in the amount of \$1,000,000 for a potential operating transfer for Employee Insurance;

WHEREAS the Board of Trustees wishes to further increase the Depreciation Fund 31 in the amount of \$1,750,000.00 to account for hail damage proceeds and repair projects related to last summer's storms and the purchase of chromebooks during the fiscal year;

WHEREAS the Board of Trustees wishes to adjust all General Funds to account for budget journal entries and minor operating transfers throughout the fiscal year, as well as adjusting contingency accounts to meet the needs of the District.

BE IT THEREFORE RESOLVED that the Board of Trustees, Campbell County School District Number One, Gillette, Wyoming, this 9th day of June, 2020, hereby approves the budget amendment as stated above.

CONSENT AGENDA A motion was made by Mr. Foreman and seconded by Dr. Lawrence to approve all items on the Consent Agenda. The motion carried unanimously.

Minutes Minutes of the May 26, 2020 Board of Trustees regular meeting were approved.

Minutes of the May 26, 2020 Executive Session were approved.

The following actions taken by the Human Resources Department were approved:

**EDUCATIONAL
SUPPORT
PERSONNEL**

Resignations

Melanie Gibbs	Bus Assistant/Transportation
Jozelle Humble	Speech Language Pathologist Assistant/SSC
Erika Quiroz Guzman	ESL Assistant/CCHS
Randi Pogue	Summer Lawn Crew/Maintenance
Ashley Schipper	Special Programs Ed. Asst./Pronghorn
Stephani Smith	Speech Language Pathologist Assistant/SSC

Terminations

Alain Bahige	SPEA – ED/TBHS
Carmen Heer	Student Systems Computer Analyst/Technology
Tiffany Hunter	Summer Lawn Crew/Maintenance
Michael Paquette	Skilled Maint. Crafts – Irrigation/Maintenance

New Hires – Substitutes/Temporary

Tasha Buell	Summer Lawn Crew/Maintenance
Paulanne Downey	Summer Custodian/Prairie Wind
Cason Pratt	Summer Custodian/Sage Valley

Transfers

Amy Kirkwood	FROM: Sec. to Elementary Principal/CN TO: Computer Systems Analyst
Skot Sandmann	FROM: Bus Driver in Training/Transportation TO: Bus Driver/Transportation
Shelby Wandler	FROM: Sec. to Elementary Principal/LV TO: Computer Systems Analyst
Michelle Wilson	FROM: Office Clerk/Conestoga TO: Office Clerk/Paintbrush

CERTIFIED

Resignations

Kelli Goodman	Fourth Grade Teacher/Rawhide
Mark Granger	Science Teacher/CCHS
Casey Van Sickle	Art Teacher/WJSH

New Hires-Regular

Christina Brown	Elementary Multiple Teacher/Recluse
Harmony Coppola	School Psychologist/SSC
James Cox	Business Teacher/TBHS
Antionette Harris	School Counselor/Rozet
Allen Hemeyer	Exc. Child Specialist/Conestoga
Beth Kalb	Science Teacher/CCHS
Keri Kephart	Principal/Meadowlark
Ryleigh Kobbe	Fifth Grade Teacher/Lakeview
Nelda Mills	Exc. Child Specialist/Cottonwood
Katelyn Rosier	School Counselor/CCHS
Abigail Reuwsaat	Kindergarten Teacher/Pronghorn
Becky Waters	Exc. Child Specialist/Rozet

Transfers

Cheryl Barton	FROM: Elementary Special Programs Case Mgr./SSC TO: Reading Recovery Interventionist/Sunflower
Samantha Burr	FROM: .5 IF & .5 Curr. Facilitator/.5 PW & .5 Curr. TO: Professional Development Spec./Staff Dev.
Saber Garcia	FROM: Transitional Teacher – YES House/Westwood TO: Physical Education Teacher/Paintbrush
Jodi Heinrich	FROM: Third Grade Teacher/Conestoga TO: Library/Media Specialist/.5 CN & .5 BR
Ashley Hill	FROM: Exc. Child Specialist/Lakeview TO: Fourth Grade Teacher/Lakeview
Tiffany Mitchell	FROM: Fifth Grade Teacher/Buffalo Ridge TO: G.A.T.E. Teacher/.5 BR & .5 PR
Jodi Pruitt	FROM: Kindergarten Teacher/Rawhide TO: Reading Interventionist/Rawhide
Lindy Watt	FROM: Instructional Facilitator/Stocktrail TO: .25 Principal/4-J, .75 Instructional Fac./Stocktrail

Extra Duty Resignations

Kelly Glasser	8 - Boys Basketball Coach/WJSH
Jean Gorman	FCCLA Sponsor/CCHS

Extra Duty Recommendations

Ophelia Jefferson	FCCLA Sponsor/CCHS
Jennifer Mason	Asst. Girls Softball Coach/TBHS
Tyler Pownall	7/8 Football Coach/Twin Spruce
Talon Tharp	National Honor Society Sponsor/Twin Spruce

Warrants

The following warrants were ratified and approved:

Payroll Warrants	226744 - 226825
Combined Fund Warrants	377916 - 378065

Major Maintenance Warrants	8159 - 8169
Nutritional Services Fund Warrants	11653 - 11670
Insurance Warrants	4236 - 4240
Student Activities/Bldg. Sp. Rev. Warrants	36835 - 36844

Bids

The following bid was approved:

1. District Backflow Testing was awarded to Rapid Fire Protection, Inc. in the amount of \$2,380.00 for testing and \$100.00 per hour for repairs; with an option to renew the contract annually for a maximum of three additional years.
2. Campbell County High School and Twin Spruce Junior High School HVAC Services were awarded to Powder River Heating and Air Conditioning as follows:
 - HVAC Tech Regular Time - \$72.00
 - HVAC Tech Over Time - \$108.00
 - HVAC Laborer Regular Time - \$50.00
 - HVAC Laborer Over Time - \$75.00
 - Material Markup Under \$1,000.00 – 1.45%
 - Material Markup Over \$1,000.00 – 1.20%
 - Control Contractor Master Tech - \$118.00
 - Control Contractor Subcontractor Markup – 1.05%
3. District Asphalt Repairs and Overlay were awarded to Croell, Inc. as follows:
 - Wright Junior/Senior High School Front Parking Lot in the amount of \$49,150.00 plus Geo Fabric in the amount of \$6,000.00
 - Wright Junior/Senior High School Bus Drive in the amount of \$74,750.00 plus Geo Fabric in the amount of \$9,500.00
 - Sage Valley Junior High School Delivery Drive in the amount of \$56,100.00 plus Geo Fabric in the amount of \$7,000.00
 - Sage Valley Junior High School Planetarium Parking Lot in the amount of \$38,850.00 plus Geo Fabric in the amount of \$6,000.00
 - Crack Milling and Patch in the amount of \$75.00 per yard. Additional services as follows:
 - 12" Sub-Prep - \$12.00 per square yard
 - 2" Overlay Paving - \$18.00 per square yard
 - 6" Parking Lot Patch - \$75.00 per square yard
 - 4" Playground Patch - \$50.00 per square yard
 - 6" Parking Lot Paving - \$35.00 per square yard
 - 4" Playground Paving - \$30.00 per square yard
4. District Annual Fire Sprinkler Inspections were awarded to Rapid Fire Protection, Inc. in the amount of \$4,650.00. District Five Year Obstruction Test was awarded to Rapid Fire Protection, Inc. in the amount of \$9,500.00.
5. Meadowlark Elementary Condenser Replacement was awarded to Air-Tech in the amount of \$14,902.00.
6. District Asphalt Seal Coating and Painting was awarded to Design Construction, LLC as follows:
 - Crack Seal and Routing - \$0.62 per linear foot
 - Seal Coating - \$0.075 per square foot
 - Re-Striping - \$1.80 per stall
 - Curb Painting - \$0.30 per linear foot

Contracts and Agreements

The following contracts and agreements were awarded:

1. Amended Kid Clinic Agreement with Campbell County Hospital District
2. District Backflow Testing with Rapid Fire Protection, Inc.
3. Campbell County High School and Twin Spruce Junior High School HVAC Services Agreement with Powder River Heating and Air Conditioning, Inc.
4. District Asphalt Repairs and Overlay Agreement with Croell, Inc.
5. District Fire Sprinkler Systems Inspections Agreement with Rapid Fire Protection, Inc.
6. Meadowlark Elementary Condenser Replacement with Air-Tech Heating and Air Conditioning, Inc.
7. District Asphalt Seal Coating and Painting with Design Construction, LLC.

Policies

Revisions to Policy 4115, Certified Resignations were approved.

Revisions to Policy 4240, Vacation were approved.

Surplus Request

Approval was given for Thunder Basin High School auto shop to surplus and scrap two vehicles.

Resolution to Conduct Business

The following Resolution to Conduct Business was approved:

"RESOLVED, that through the unanimous written consent of the Board of Trustees of Campbell County School District the Board authorizes administration to issue and release warrants to conduct the normal business of the School District during the time between scheduled Board meetings of June 9, 2020 and July 15, 2020.

AND, that the Superintendent of Schools, Deputy Superintendent, and Associate Superintendent for Instructional Support be authorized to accept or reject bids during the same period;

AND, that the Superintendent of Schools, Deputy Superintendent, and Associate Superintendent for Instructional Support be authorized to enter into contracts during the same period;

AND, that the actions of the administration will be ratified by the Board of Trustees during their scheduled meeting of July 15, 2020;

AND, that it is the intent of the Board of Trustees that this authorization be allowed solely for the period and purpose outlined above."

The foregoing resolution was adopted by the Trustees on the 9th day June, 2020, and will be effective as of June 9, 2020.

CONSENT AGENDA ENDS

COVID-19 Update

Administration provided a COVID-19 update. Secondary summer school concludes next week, and student numbers are on track with a normal year. The Reopening Task Force is meeting weekly. The District is looking at a new Learning Management System (LMS). A survey will be sent to parents to determine reopening preferences. The Board will have a retreat/work session on July 15 to discuss and finalize the reopening plan, and then hopefully approve the plan at the July 15 Board meeting. The Aquatic Center was able to reopen under a variance on June 2. Under the driver's education variance, ten students have been able to complete and receive credit for the course. Currently, it looks like we will have 74 certified new hires for the coming school year.

A variance has been approved by the Wyoming State Health Officer for graduation ceremonies, and high school principals have worked hard to put the requirements of the variance in place.

School Year 2020-2021 Capital Projects List

Mr. Holmes reviewed proposed capital projects for school year 2020-2021 in the amount of \$5,845,992.00. Mr. Holmes also shared instead of receiving one annual payment for Major Maintenance projects, the District now receives quarterly payments so we have to be mindful when scheduling projects. Mr. Foreman made a motion to approve the 2020-2021 capital projects as listed. Dr. Lawrence seconded the motion, and the motion carried unanimously.

Aquatic Center Architectural Design and Engineering

Mr. Holmes provided information regarding a contract with Short Elliott Hendrickson, Inc. (SEA) for Aquatic Center Architectural Design and Engineering in the amount of \$1,880,581.00. Mrs. Bricker made a motion to approve the contract, and Dr. Lawrence seconded the motion. The motion carried unanimously.

Appeals Requests

Dr. Reznicek provided information regarding educational support personnel appeals requesting changes to job titles, and pay ranges. Mr. Foreman made a motion to approve the Educational Management Solutions (EMS) recommendation to change the job title of Transportation Clerk to Transportation Training Coordinator and move the position from Pay Range 10 to Pay Range 16; and to add a position with the title Master Electrician which will be placed at Pay Range 25. Dr. Lawrence seconded the motion, and the motion carried unanimously.

Trustee Celebrations

Chairman Ochs and Mrs. Durgin celebrated that we are able to have graduation ceremonies. They thanked elected officials Governor Gordon, Eric Barlow, Jeff Wasserburger, and Michael VonFlatern as well as State Health Officer Dr. Harrist for their help in getting the graduations approved.

Adjournment

With no other business before the Board, the meeting was adjourned at 7:08 PM.

Chairman

Clerk